



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, July 18, 2017**

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:00 p.m., in the Cuyamaca College Student Center, Room I-207.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson; and Student Trustees Macogay and Vivero

Members Absent: None

Others Present: Chancellor Miles, President Barnes and Vice President Academic Affairs Katrina VanderWoude, Vice Chancellors Corcoran and Rearic, college administrators, members of the staff, students, and interested citizens, legal counsel Andrea Naested

**Call to Order**

Board President Garrett called the meeting to order at 5:00 p.m.

**Public Presentations**

There were no public presentations on closed session items.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:00 p.m., and the Board met in closed session until approximately 6:51 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209) pursuant to Government Code Section 54957 to conduct the Chancellor's annual performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:56 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced the Board completed the Chancellor's annual performance evaluation, stating it was an extraordinarily positive evaluation and thanked the Chancellor for all she has done for the District.

**Public Presentations**

There were none.

**Changes to Docket of Business**

Chancellor Miles announced a revision was made and distributed to docket item 501A Personnel Actions.

**Approval of Minutes**

On motion of members Barr/Hiel with a unanimous vote of 5-0, the Board approved the June 20, 2017, regular, meeting minutes as presented.

**Reports of the Governing Board**

Trustees Adams and Justeson commented on their summer vacations.

Cuyamaca College Student Trustee Macogay reported on student activities and events, including Welcome Week activities, the Fair, College Hour to celebrate Chaldean culture, the *Little Free Library*, and work being done to develop a student leadership training program.

**Call to Order**

5:00 p.m.

**Public Presentations**

None

**Closed Session**

**Open Session**

6:56 p.m.

**Closed Session  
Announcements**

**Public Presentation**

None

**Docket Changes**

501A revised

**Minutes**

Approved 6/20/17,  
reg, mtg minutes

**Board Reports**

Adams, Justeson  
Macogay

Grossmont College Student Trustee Vivero reported he has been doing volunteer work with the college summer program for incoming freshmen, and plans to accompany 60 students on a visit to the University of Southern California.

Vivero

**Report of the Board President**

**Board President Rpt**

Board President Garrett made an announcement to open public comment as required by law, related to negotiations between the District and the American Federation of Teachers Guild Local 1931. The items identified for bargaining are attached to the Board docket, presented on the District website, and posted at the Governing Board Office, Office of the Vice Chancellor Human Resources and Labor Relations, and Learning Resource Centers at each college.

Announcement related to bargaining between GCCCD and AFT

Board President Garrett reported he is part of a statewide group drafting a report on Strategic Enrollment Management (SEM). The first draft of the SEM report is silent as to the role of the Board and administrators, so he has asked the Chancellor to work with him to provide information on how they can be more involved.

Garrett

**Adoption of Consent Calendar**

**Adoption of Consent Calendar**

On motion of members Hiel/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included the following:

**Operations**

**Operations**

**College and Career Access Pathways Partnership Agreements Between the Grossmont-Cuyamaca Community College District and the Health Sciences High and Middle College Charter School, the Steele Canyon Charter School, and the River Valley Charter School**—Approved the College and Career Access Pathways Partnership Agreements between the Grossmont-Cuyamaca Community College District and the Health Sciences High and Middle College Charter School, the Steele Canyon Charter School, and the River Valley Charter School, as recommended by the Chancellor. Please refer to item 201 attached to the docket.

College and Career Access Pathways Partnership Agreements

**Board Policies Update**—Reviewed and adopted revisions to board policies BP 2100 Board Member Elections, BP 4235 Credit by Examination, and BP 7600 Public Safety Department, as recommended by the Chancellor. Please refer to item 202 attached to the docket.

Board Policies Update

**Budget and Finance**

**Budget & Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket.

Budget Status and Requested Changes

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket.

Budget Revisions

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2017, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket.

Purchase Orders and Warrants

**Ratification of Signatures on Agreements**—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket.

Ratification of Signatures on Agreements

**Resolution 18-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers**—Adopted Resolution 18-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2017-2018, was recommended by the Chancellor. Please refer to item 305 attached to the docket.

Resolution 18-001 California Department of Education General Child Care Grant, GC/CC Child Development Centers

**Resolution 18-002 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers—**

Adopted Resolution 18-002 California Department of Education State Preschool Program Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2017-2018, as recommended by the Chancellor. Please refer to item 306 attached to the docket.

**Resolution 18-004 Requesting Board of Supervisors of the County of San Diego to Establish Tax Rates for Bonds of Grossmont-Cuyamaca Community College District—**

Adopted Resolution 18-004 Requesting Board of Supervisors of the County of San Diego to establish tax rates for bonds of Grossmont-Cuyamaca Community College District expected to be sold during fiscal year 2017-18, and authorizing necessary actions in connection therewith, as recommended by the Chancellor. Please refer to item 307 attached to the docket.

**Annual Declaration of Surplus Property—**Granted authority to the Chancellor to declare personal property as surplus to the needs of the District, and authorized the Chancellor to dispose of personal property by donation to another public institution, trade-in on purchase of new property, sealed bid sale, public auction, private sale, or in the local sanitary landfill. Please refer to item 308 attached to the docket.

**Supplies, Equipment and Services**

**Purchase and Installation of Computer Furniture for Cuyamaca College;**

**Ratification of Award—**Ratified the action of the Chancellor in awarding Bid B17.033 Purchase and Installation of Computer Furniture for Cuyamaca College, to Computer Comforts, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 351 attached to the docket.

**Grossmont College Digital Media Communications Upgrades Phase II; Permission to Award—**

Granted authority to the Chancellor to: (a) Award Bid B17.042 Grossmont College Digital Media Communications Upgrades Phase II, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 352 attached to the docket.

**Resolution 18-003 Designating Certain Products, Brands, and Services—**Adopted Resolution 18-003 Designating Certain Products, Brands, and Services for equipment and installation into District buildings as permitted by Public Contracts Code 3400 (b), and authorize the Chancellor to execute the necessary contract documents. Please refer to item 353 attached to the docket.

**Public Works Projects**

**Secure Alternative Facilities for the Cuyamaca College Library Resource Center, Under Emergency Declaration—**

Ratified the action of the Chancellor in a) Obtaining permission from the County Superintendent of Schools to declare the delivery and set up of modular units to house the temporary Library Resource Center at Cuyamaca College emergency projects and waive bidding requirements pursuant to Public Contract Code Section 20654; and b) entering into any contracts necessary to provide library and learning support services. Please refer to item 401 attached to the docket.

**Personnel**

**Personnel Actions—**Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of June 21, 2017, through July 17, 2017. Please refer to item 501 attached to the docket.

Resolution 18-002  
California  
Department of  
Education State  
Preschool Program  
Grant, GC/CC Child  
Development  
Centers

Resolution 18-004  
Requesting Board  
of Supervisors of  
the County of San  
Diego to Establish  
Tax Rates for  
Bonds of GCCCD

Annual Declaration  
of Surplus Property

**Supp, Equip & Svcs**

Purchase and  
Installation of  
Computer Furniture  
for CC; Ratification  
of Award

GC Digital Media  
Communications  
Upgrades Phase II;  
Permission to  
Award

Resolution 18-003  
Designating Certain  
Products, Brands,  
and Services

**Public Works**

**Secure Alternative  
Facilities for the  
CC LRC Under  
Emergency  
Declaration**

**Personnel**

Personnel Actions,  
approved as revised

**Information**

**Institutional Effectiveness Partnership Initiative Metrics and Goals**—Grossmont-Cuyamaca Community College District goals as required by the Institutional Effectiveness Partnership Initiative. (Received a verbal report from Associate Vice Chancellor Christopher Tarman.) Please refer to item 651 attached to the docket.

**Administrative Procedure Update**—Reviewed revisions to administrative procedures AP 4235 Credit by Examination and new AP 7600 Public Safety Department. Please refer to item 652 attached to the docket.

**Report of the Chancellor**

Vice Chancellor Rearic provided information on docket item 307 concerning the request to the Board of Supervisors of the County of San Diego to establish tax rates for the next series of bonds to be issued. She introduced Christen Villalobos, RBC Capital Markets, who explained the steps for establishing a bond rating with agencies and reported the District's numbers and local economic news are positive. Rearic noted steps include a resolution to the Board authorizing the new bonds and to authorize refinancing older bond debt to save taxpayer money.

Associate Vice Chancellor Research, Planning & Technology Tarman presented a review of the annual systemwide and District goals developed under the State Chancellor's Institutional Effectiveness Partnership Initiative. The goals fall into four categories: student performance, accreditation, fiscal health, and compliance with State and federal guidelines. Tarman said the District is already integrating these indicators into its monitoring of strategic plan implementation. The

Grossmont College Vice President of Academic Affairs Katrina VanderWoude reported on the Pathways to Success Academy celebration for a cohort of 21 women within the Las Colinas Women's Detention facility; the activities of the Basic Needs Task Force, including Gizmo's Kitchen opening in the fall, and the college's participation in the San Diego Pride Parade.

Chancellor Miles expressed appreciation to VanderWoude and Vice President Student Services Marsha Gable for their work and efforts with the Restorative Justice program in serving inmates. She also reported there is a new billboard has been installed on Interstate 8 East advertising the District as part of the marketing campaign.

The Chancellor's Cabinet member reports were distributed.

**Staff Communication**

Cuyamaca College Academic Senate President Kim Dudzik, Grossmont College Academic Senate President Tate Hurvitz, and Classified Senate President Ariane Ahmadian provided comments or reports.

**Adjournment**

Board President Garrett adjourned the meeting at 7:40 p.m.

**Information**

Institutional Effectiveness Partnership Initiative Metrics and Goals

Administrative Procedure Update

**Chancellor's Rpt**

Christen Villalobos, RBC Capital Markets, bonds

Christopher Tarman, IEBC metrics and goals

Katrina VanderWoude

Miles

Cabinet Reports

**Staff Reports**

**Adjournment**

7:40 p.m.

**Respectfully submitted,**

**Approved by the Governing Board  
August 15, 2017**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer J. Danks  
Recording Secretary